

NWU Nursing S (u)1 (r)2.7 (s)1.4

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Introduction

Stewardship: Recognizing the University's distinctive United Methodist heritage and the values which derive from that heritage, Nebraska Wesleyan is committed to the careful stewardship and wise use of the human and financial resources needed to accomplish the mission of the University; at the same time, wise stewardship of resources also required creativity and boldness in addressing the challenges which face independent higher education.

with both traditional and non-traditional partnerships
from affected communities, public health, industry,
academia, health care, local government entities, and

Motor ability: Physical ability to walk moderate to long distances, to stand for up to 4 hours, to lift, move, and transfer patients/equipment of 20 lbs. or more, to maneuver in limited space, to perform CPR, to provide routine and emergency care, to possess manual dexterity with the ability to insert tubes, prepare medications, and perform technical skills.

Communication: Ability to communicate English effectively in both verbal and written form through interaction with patients, family, and healthcare members from a variety of social, emotional, cultural, and intellectual backgrounds; to write and input (paper and electronic) clearly and correctly on patient's record for legal documentation.

Problem Solve:

NWU Services for Students with Disabilities Coordinator will evaluate a student who states he/she could meet the program's technical standards with accommodations and confirm that the stated condition qualifies as a disability under applicable laws.

Student Responsibilities

All students are expected to have basic computer literacy. It is the student's responsibility to become familiar with and remain up-to-date on information regarding graduation requirements, classes, books, syllabi, campus operations, and university regulations and policies. Students should access Canvas frequently if enrolled in a nursing course to become apprised of important announcements and information from the ND or faculty members.

Nondiscrimination Policy

NWU provides equal opportunity to all qualified persons in all areas of University operation, including education, employment, and decisions regarding faculty appointment, promotion or tenure, without regard to race, religion age, sex, creed, color, disability, marital status, national or ethnic origin, ancestry, sexual orientation, gender identity, genetic material, or any other legally protected class under city, state, or federal law.

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Automobile Insurance

Students are also required to have access to an automobile and carry insurance for the vehicle. Auto insurance cards and a copy of the student's driver's license are to be uploaded to the Castle Branch™ website. Exceptions to this rule (e.g. no automobile available, no driver's license) are to be documented and submitted to the BSN Program Director for review.

Certification in Cardiopulmonary Resuscitation

Students in the BSN program must hold current Cardiopulmonary Resuscitation certification for Health Care Providers. A current certification card must be submitted to the Castle Branch™ website. A drug screen, background check, and all requirements noted on the Castle Branch™ Immunization Tracker must be completed to be allowed continued enrollment in the nursing program.

Financial Information

NWU's financial aid program is designed to assist students who will benefit from NWU's academic program and to aid those who might not otherwise be able to take advantage of this program.

The tuition rates are established by NWU. Federally funded loans are available to eligible students. Eligibility requirements and award amounts are subject to change from year to year by action of the U.S. Congress. Changes will be announced by the Director of Scholarships and Financial Aid. For more information, please see the NWU Student Handbook and/or contact the NWU Financial Aid Office.

Sigma Theta Tau, Inc. Nursing Honor Society

The mission of the Honor Society of Nursing, Sigma Theta Tau International is to support the learning, knowledge and professional development of nurses committed to making a difference in health worldwide.

The vision of the Honor Society of Nursing, Sigma Theta Tau International is to create a global community of nurses who lead in using knowledge, scholarship, service and learning to improve the health of the world's people.

All NWU BSN students who meet the grade point and leadership requirements for membership are eligible to receive an invitation to join. Typically, BSN students who meet the membership requirements by being in the top 35 percent in their graduating

class are invited to join. Members are inducted into the Sigma Theta Tau Nu Rho Chapter

Medical-Surgical I with clinical
Medical-Surgical II with clinical
Mental Health with clinical
Pathophysiology
Global Health
Leadership and Issues in Professional Nursing Practice
Nursing Theories
Health Care Ethics
Introduction to Nursing Research and Evidence Based Practice
Nursing of Women and Childbearing Family with clinical
Nursing of Children with clinical
Medical-Surgical III with clinical
Community Health with clinical
National Council Licensure Examination-Registered Nurse Preparation
Internship

Required supporting courses include:

Lifespan Development
Statistics
Basic Human Nutrition

All application materials must be submitted by the closing date. Depending upon demand and capacity, the ND may re-open the application period. An applicant is only allowed one application per year.

Program acceptance is contingent upon meeting the following requirements.

The student must:

Meet all NWU admission requirements.

Attain a grade of C or above in all prerequisite courses (see below).

Cumulative college GPA will be factored into the Admissions Committee decision. A cumulative college GPA of 3.0 or higher is preferred.

Completion of the admissions process is contingent upon meeting the following requirements.

The student must:

1. Be certified in CPR and BLS from the NWU ND-approved provider list.
2. Successfully complete a Certified Nursing Aid course and be documented on the Nebraska State Registry or the equivalent from another state.
3. Successfully complete the required background check and drug screen via the CastleBranch™ website before admission.
4. Provide documentation of current screenings and immunizations.
5. Provide documentation of vehicle insurance and driver's license (or state I5 (-4 (ei)2 (c)-41 (m)2(ti)2. C0 (th) L*(Cab()DB)-6.1 aeeB (p)-1 (r)-6 ()2.6ed prov66 (th)1 (/C2Q 1 Tf4)2.63-0.0AAoxP.2.1 ((P)-q0 1

High school eligibility requirements:

1. Cumulative GPA: 3.5 or above.

Direct Entry requirements:

1. Submit the Direct Entry Admissions Intent Form and \$350 tuition deposit.

performance is "Pass," the grade awarded for the course will be based upon the theory grade (see above).

2. Students will be dismissed from the nursing program if a final course grade of less than 78% (C+) is earned more than once in any combination of core nursing courses required for the nursing major.
3. NWU Student Code of Conduct violations may also result in program dismissal.
4. If there is a clinical component to the course, students must maintain a 78% to successfully pass the course. If a student fails any portion of a course (theory or clinical/lab) the student will be required to re-take both courses.
5. If unsatisfactory clinical performance occurs which is characterized by dangerous, inappropriate, or irresponsible behavior and actually or potentially places the welfare of the client or family in jeopardy, the student will be removed from the clinical site and will receive a failing grade for that course.
6. CPR and BLS certification for health care providers must be kept current while enrolled in nursing courses.
7. Students will take a math assessment that will include dosage calculations, conversions, and intravenous rate calculations throughout the curriculum. Students must pass the math assessment with a 90%. A math assessment will be taken during each semester that students are in the clinical site. Failure to pass the math assessment will result in remediation with a nursing faculty member prior to a subsequent attempt. Students must achieve the 90% exam average before administering medications in the clinical setting. Failure to pass the assessment after three attempts will result in failure of the course. Students will be required to achieve a 100% on their final math assessment in

3. Readmission is contingent on space availability and may be denied even if space is available.
4. A student may repeat a nursing course in which a grade of C or below was achieved only one time.
5. The student must have a collegiate cumulative GPA of 3.0.
6. The student must submit a petition to the nursing department by February 1st indicating the following:
 - a. What occurred which caused the student to earn grades of C or below in nursing courses?
 - b. What are the specific changes they will make in their study habits to be academically successful going forward?
7. The nursing department will review the petition and make a final decision regarding readmission to the BSN program.
8. If approved the student will be readmitted according to the Course Catalog specific for the Cohort year to which they are applying.
9. If a student is academically dismissed twice from the BSN program, they are ineligible to be readmitted to the program.
10. Students must comply with admission and retention policies.

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BSN Program Evaluation Methods

Most courses require written and/or oral projects. Students should expect to be evaluated on critical thinking and clinical problem solving, creativity, as well as the ability to construct a scholarly paper and/or presentation. Students will be evaluated through the use of examinations, quizzes, assignments, and participation in class activities, discussion, lab skills, and at the clinical sites.

Completion of course evaluations on Canvas and through the Individual Development and Educational Assessment (IDEA) evaluation is an essential activity for students to provide feedback to the instructor and to the BSN program about the learning value of specific activities, assignments, and textbooks for the achievement of program outcomes.

The progression policies of the BSN program are as follow:

1. Students must complete the following pre-requisite courses prior to beginning the BSN program: BIO 1090 & 1090L, BIO 1100 & 1100L, BIO 1080 & 1080L, Chem 1110 & NURS 1910.

BSN Program Specific Policies

Exams

Exams will be administered in a proctored environment. Students who do not comply with the testing expectations are at risk of receiving a zero on the exam and/or course failure. These consequences are at the discretion of faculty.

- During the exam, all personal belongings (including but not limited to coats/jackets, backpacks, wearable technology, and cell phones) must be placed against the wall and out of the student's reach. No hats or caps may be worn during the exam. Students wearing long-sleeves may be asked to pull them up for faculty to visualize the hands, wrists, and lower forearms during testing.
- Faculty will not answer questions regarding exam content during testing.
- If calculators may be utilized on the exam, they will be provided.
- One piece of scratch paper will be allowed but must be provided by the exam proctor and returned immediately upon completion of the exam. A pen or pencil may also be utilized during testing but cannot be retrieved from personal belongings once the exam has begun. Exam proctors will not supply writing instruments.

Standardized Achievement Tests

The purposes of the standardized achievement tests are to:

- Evaluate the individual's knowledge of a specific subject area;
- Compare an individual's scores to scores of other nursing students in a Bachelor of Science in Nursing Program;
- Compare the individual's composite score to composite scores nationally;
- Evaluate the probability of the student passing NCLEX; and
- Provide standardized testing experience.

Exam Tardiness and Absenteeism

Students are expected to take exams as scheduled. Students arriving late for exams cause disruptions, disturbing the concentration of those students who arrived on time. Therefore:

- Students are expected to be in their seats in the testing room, ready to start the exam, at the scheduled time. Students who are late for the exam will not be permitted to enter the exam room and will be marked absent from the exam.
- In the event of an unexpected situation that is beyond the student's control, the student must notify faculty using the preferred method of contact as specified in the course syllabus prior to the beginning of the scheduled examination.

- Rescheduling of exams will be done based upon the availability of exam proctors. Students will not be allowed to miss class or clinical to make up an exam.
- The exam must be made up within one week of returning to campus. The faculty will discern if an absence is excused. Unexcused absences will result in a 5% deduction in the exam grade for each day the exam is late. Failure to make up the exam after 7 days will result in a zero for that exam. If the student has more than one unexcused exam absence, the exam may be made up, but the maximum score allowed will be 80%.
- The instructor reserves the right to administer an alternative exam to students taking it outside of the scheduled time.

Clinical Experiences

Clinical Focus: Learning in the clinical environment focuses on safety, nursing process, hierarchy of needs, communication, advancement of clinical skills, advancement of assessment skills, along with advancement of the understanding of pathophysiology to include medications, labs, diagnostic tests, and other significant data.

Clinical Assignments: Assignments will be made by the course faculty and program director. In most cases, students will be assigned to a clinical group of 5-8 students. Students remain in their assigned group for the entire course. Extenuating circumstances may necessitate group re-assignment. Once established, clinical groups are final. Students are not allowed to switch groups or clinical sites for any reason.

Methods of Clinical Instruction: A variety of teaching strategies applicable to the clinical experience utilize patient care, case study, simulation, demonstration, return demonstration, discussions groups and/or individual, individual supervision, pre/post conferences, reflective journaling, concept mapping, and clinical reasoning activities.

Observational Experiences: Students may participate in experiences that are observational only. Students must adhere to the assigned facility's dress code, policies, and procedures during those experiences. While in the observation role, students are not to provide direct patient care. Students may have a written assignment to complete following the observation experience.

Clinical Evaluation & Graded Learning Opportunities

Assessment Methods: Clinical instructors and staff nurse preceptors will assess student knowledge through observation, discussion, and questioning during patient care. Medical administration safety is also an important area of patient care that will include

verbal questioning and direct observation as to action, therapeutic response, side effects, and proper medication administration.

Clinical Grading: Clinical courses follow the NWU Core Nursing Course Grading Scale. In addition to the successful completion of all clinical hours, students must obtain consistent satisfactory marks on all clinical assignments and clinical behaviors to obtain a satisfactory final performance evaluation at the end of the clinical rotation and pass

Self-Reflection: Students participate in self-reflection by journaling their responses to prompted questions each week of clinical. Students submit this assignment to the clinical instructor via the learning management system for grading.

Math Competency Assessment: Students will take math assessments that include dosage calculations, conversions, and intravenous rate calculations throughout the curriculum. Students will be required to achieve a 100% on their final math assessment in NURS 4970 Internship prior to entering the course and starting their clinical hours. Each semester prior that students are enrolled in a clinical course, they must pass the math assessment with a score of 90% or better. Failure to pass the math assessment will result in remediation prior to a subsequent attempt. Students must achieve a passing score of 90% before administering medications in the clinical setting. Failure to pass the assessment after three attempts will result in failure of the course. The score earned on the first attempt will be recorded in the clinical course gradebook.

Clinical Requirements

Professionalism: Students are expected to respect school and clinical site property and adhere to policies at both locations. Students are not permitted in the clinical or laboratory setting without the presence or permission of instructor. Failure to do so will result in a failure of the course.

Students are expected to act in accordance with the ethical standards placed upon a nurse, according to the American Nurses Association. Failure to act with honesty and integrity towards a patient, other students, or faculty member may result in clinical failure.

Students are expected to implement the values of Nebraska Wesleyan University. Any knowledge of unprofessional, unethical or dishonest behavior will be fully investigated.

Clinical/Laboratory Dress Code:

experience. Special circumstances will be addressed on a case-by-case basis. If the student will be absent on a clinical day, the student must notify the clinical instructor at least 30 minutes prior to the start of the clinical shift. Students should also notify lead course faculty following a clinical absence.

Skill Performance: Students must be able to describe equipment and steps in any procedure or skill. C; policy and procedure manuals and skills textbook should be utilized. No procedures or skills are to be done without the instructor's presence or approval to proceed.

Medication Administration: Only students who successfully pass the dosage calculation exam are allowed to administer medications in the clinical environment. Initially, clinical

Accountability Act (HIPAA). Students are strictly prohibited from using cameras in the clinical setting. Inappropriate use of handheld devices or violation of HIPAA guidelines will result in disciplinary action.

Hospital documentation with patient identifiers (name, social security number, medical record number, etc.) is NOT to be removed from the facility. Worksheets used to assist the student in obtaining patient data will not contain patient identifiers. Students may not scan, photograph, or copy via electronic or digital media. This is a HIPAA violation and can result in disciplinary action or course failure.

Clinical Make Up: Successful completion of all clinical hours is required to pass the course. Clinical make up time may be provided for students who have unexpected and unavoidable situations arise that necessitate absence from clinical. More than one day of clinical absence may result in clinical failure or incompleteness of the course. Valid extenuating circumstances will be evaluated by faculty and the program director. In the event of a campus-wide closure, clinical experiences will be arranged at a later date.

Simulated Clinical Experiences

Students may participate in Simulated Clinical Experiences (SCEs). The SCEs provide students with an opportunity to care for patients they may or may not encounter in the

attentively protect private health information following HIPAA guidelines and policies established with the clinical and practicum settings. Students must use discretion in communicating verbally and in writing regarding protected patient information both within and outside clinical settings. It is recommended that discussion of patient be avoided on web-based social networking sites. Failure to adhere to professional standards or privacy, confidentiality, and respect for the rights and dignity of patients during clinical practicum may result in justification for a failing grade for the clinical practicum.

Accreditation

General Policies for Undergraduate Programs at NWU

Wesleyan Alert System and Class Cancellation Due to Weather- The Wesleyan Alert System has changed to an opt-out method. This means all cell phone information on file for all faculty, staff and students has been uploaded to the Wesleyan Alert System. You are no longer
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Incomplete Grade

An "I" (Incomplete) is given for work left incomplete for reasons that the instructor and the Chair of Nursing Program consider valid. Students are eligible for an incomplete grade only if they have already completed 75% of the course work with a grade of "C" or above. The percentage of completion is determined by the instructor. A student must request an incomplete grade from the instructor.

If the instructor and the department approve the request, the student must complete an

Conduct found in the Nebraska Wesleyan Student Handbook posted on the NWU website.

Code of Conduct

NWU distributes a Code of Student Conduct to all students upon admission to their

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- b. Students should not ask or expect the instructor to join an individual, group, or class in any social situations while the course is in progress.
 - c. Students should not offer the instructor material gifts or money as gratitude for instruction. Instructors may accept cards or notes when students wish to thank the instructor.
2. Student and Patient- Students will maintain a professional nurse-patient / nurse-client relationship with consumers of healthcare with whom they come in contact:
- a. Students providing nursing care strive to inspire the confidence of patients. Students must treat all patients, as well as other healthcare providers, professionally. Patients can expect those providing nursing care to act in their best interests and respect their dignity. The student should refrain from inappropriate involvement in the patient's personal relationships.
 - b. Boundary violations may result when there is confusion between the needs of the student and those of the patient. Such violations are characterized by excessive personal disclosure by the student, secrecy, or even a reversal of roles.
 - c. The nursing student demonstrates compassionate care for a patient/client and families when the student exhibits the following:
 - i. Listening
 - ii.

3. Unauthorized use, distribution, or possession for purposes of distribution of any controlled substance or illegal drug on the campus or at a clinical site.

Nursing students engaging in this misconduct are subject to immediate dismissal from nursing classes and disciplinary action as described in the Nebraska Wesleyan Student Handbook under Zero Tolerance Policy.

Academic Misconduct

Cheating on an examination, written work (plagiarism); falsifying, forging or altering college records will result in disciplinary actions outlined in detail in the NWU Code of Student Conduct. Cheating includes, but is not limited to the following:

1. Copying from others during an examination.
2. Communicating exam answers with another student during an examination.
3. Offering another person's work as one's own (plagiarism). Completion of an examination for another student or asking someone to take an examination for you.
4. Sharing answers for a take-

3. Any student failing to notify the instructor immediately upon discovery of an unusual occurrence will be subject to disciplinary actions including course failure and program withdrawal.
4. When a behavior occurs that could jeopardize life, impede recovery, or interfere with the maintenance of the patient's current health status, a conference will be held as soon as possible with the nursing student, nursing instructor, and the Chair of the Nursing Department.
5. Any student unable to demonstrate safe and competent patient care, who fails to maintain the clinical compliance with the health and safety requirements, or who has excessive absences will be removed from the clinical assignment and receive a failing grade in the course.

Background Checks and Drug Screening

The purpose of this policy is to assure the safety and well-being of patients, students, faculty, and staff in the clinical and academic environments and to attest to clinical

Confidentiality

All background investigations and drug screening will be kept strictly confidential and disclosed only to those who have a legitimate educational interest in their contents or for any other purpose permitted by FERPA or state law. Any breach of confidentiality will be considered serious and appropriate disciplinary action will be taken.

Procedure Permission to Conduct the Investigation

Permission to conduct this required background investigation (and drug screen) will be obtained by CastleBranch when the student registers with the company. The student can download and print copies of all documents. The student is responsible for the cost of the background check, drug screen, and Immunization Tracker.

Drug & Alcohol Statement

NWU urges its students to exercise mature judgment and social responsibility when making decisions regarding the use of alcoholic beverages and other drugs and will implement appropriate procedures to protect the interests of the students and the University community. Such procedures may include a screening process or the request for an evaluation from a qualified professional to determine the seriousness of the problem. This University community prohibits the sale, possession, distribution or use of illegal drugs by students, faculty, and staff.

Violations of law and/or violations of the Code of Student Conduct shall be adjudicated by the proper judicial bodies. Consumption or possession of alcohol is prohibited in any public area. It is a violation of the laws of the State of Nebraska and the alcohol policy for students under the legal drinking age (21 years of age) to consume or possess alcoholic beverages. It is also illegal for a person under the age of 21 to be present at gatherings where alcohol is present. The University will take action against students involved in procuring alcoholic beverages for minors.

Guests are bound by the same rules regarding alcoholic beverages and illegal drugs. Violators will be asked to leave the campus and/or referred to local authorities.

Violations may be referred directly to local authorities and/or action may be taken by the

facility, school, or institution or other work location as a participant in the Nursing Program.

If a faculty member or clinical instructor perceives the odor of alcohol or observes behavior which raises a reasonable suspicion that the student is impaired by alcohol or drugs, the instructor shall follow the steps set forth below. Behaviors which may indicate possible impairment include, but are not limited to – slurred speech, unsteady gait, confusion, or poor judgment.

The instructor will remove the student from the patient care site or assigned

associated with the for-cause drug-screening test. The results of the positive screening test will be reported to the State Board of Nursing as applicable.

If a student refuses to submit to “for cause” testing:

The instructor will remove the student from the clinical/preceptor setting pending a full investigation.

The instructor, in consultation with the student, will make arrangements for the student’s safe transportation to his or her residence.

Failure to comply with any aspect of this policy will result in administrative withdrawal from the program.

Student Grievances Against Faculty Members

Student grievances against a faculty member should be addressed with the faculty member in a professional manner. If the issue is not resolved, students may take the issue to the Chair of the Nursing Department. If resolution is not met, grievances can be taken to the NWU Dean of Undergraduate Studies. A student may also file a complaint against the faculty with the NWU Judiciary Committee.

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Policy and Procedure for Student Petitions

Notification of new information that may affect you will be provide as needed. Be sure to check Canvas and your NWU email weekly for updates.